English as a Second Language

Student Packet
Level 2

Volunteer Literacy Tutoring Program
Portland Community College
2002

(This packet is to be used in conjunction with ESL Tutor Packet Level 2.)
The compilation of these packets would not possible without the knowledge, hard work, dedication, and generosity of those that work in the Adult Basic Skills department at Portland Community College, especially the Volunteer Literacy Program Coordinators and Oregon Literacy, Inc. would like to, specifically thank Kathleen Holloway, Kay Talbot and Karen Sanders of the Volunteer Literacy Tutoring Program at Portland Community College for allowing us to share this packet with tutors everywhere, but especially tutors and organizations that dedicate their time to their community in the state of Oregon.

OLI would also like to thank Pro Lingua Associates and New Readers Press for granting the permissions to include exercises from their materials.

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You may find materials published by Pro Lingua Associates by accessing the Pro Lingua website listed below.

http://www.newreaderspress.com
http://www.prolinguaassociates.com/Pages/about.html
What will I learn with my tutor?

In Tutoring Level 2 you will learn:

**Speaking and Listening**
- to ask questions
- to answer questions
- what to say if you don't understand something
- to follow directions
- to talk about things that are important to you

**Reading**
- to read sentences and questions
- to read maps
- to tell time
- to recognize emergency signs
- to recognize the different types of American money
- to read want ads, schedules, menus and other things

**Writing**
- to write numbers and letters
- to write new words
- to write short sentences using new words
- to put 3 or 4 sentences together to write a short note
- to write information about yourself
- to use some new grammar

*If there are other things you want to learn just ask your tutor. Your tutor is there to help you!*
Tips for Learning English

These are things you can do to learn more English:

- Remember that learning English is a slow process - it does not happen quickly.
- Know what you want to learn and why.
- Make learning a habit. Try to learn something every day. STUDY EVERY DAY!
- Choose materials that are interesting.
- Use different materials, you need to practice reading, grammar, writing, speaking and listening.
- Find friends to study and speak with. Learning English together can be fun.
- Grammar by itself does not help you USE the language. You should practice what you are learning by using it for practical things.
- Move your mouth! Understanding something doesn't mean the muscles of your mouth can produce the sounds. Study out loud!
- Be patient with yourself. Remember learning is a process - speaking a language well takes time.
- Communicate! There is nothing like communicating in English and being successful.
- Use the Internet. The Internet is the most exciting, unlimited English resource that anyone could imagine and it is right at your finger tips.

<table>
<thead>
<tr>
<th>Tips</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Develop a good attitude.</td>
</tr>
<tr>
<td>• Remember that learning English is a process.</td>
</tr>
<tr>
<td>• Be patient with yourself.</td>
</tr>
<tr>
<td>• Practice, practice, practice.</td>
</tr>
<tr>
<td>• Practice, practice, practice.</td>
</tr>
<tr>
<td>• It's OK to make mistakes! Have fun trying to speak!</td>
</tr>
<tr>
<td>• Get help if you need it.</td>
</tr>
</tbody>
</table>
Some Sample Dialogues...

- Good morning. How are you?
- I'm fine, thank you. How are you?
- Fine thanks.

- Excuse me. What time is it?
- It's 8:00.
- What time is the class?
- It's at 8:30.
- Thank you.

- Hello. Dr. Nguyen's office.
- Good morning. This is _____________. My son needs an appointment.
- What's his name?
- His name is _____________.
- OK. Come in tomorrow at 3:00.
- Thank you for your time. Have a nice day.
- You too. Good bye.
- Good bye.

- Excuse me. Where is the grocery store?
- It's on 5th Avenue.
- Is it on the corner?
- No it isn't. It is next to the bank.
- Thank you.
- You're welcome.

- Can I help you?
- Yes, I want to exchange this dress. I want a blue one.
- Do you have the receipt?
- Yes, I do.

- Next, please.
- I want two hamburgers and two cokes.
- Small, medium or large?
- 1 small and 1 medium, please.
- Is that for here or to go?
- To go.
- That's $5.65.
A. Emergency services.

B. Hello. I need help. This is an emergency.

A. What's the matter?

B. There's a fire in my kitchen.
   I am from ___________
   I speak ___________

A. What's your name?

B. My name is ___________

A. What's your address?

B. My address is ______________

A. What's the closest cross street?

B. The closest cross street is ______________

A. A fire truck is coming.

B. Thank you.
ADDRESS / TELEPHONE

Country
China is a country. The United States is a country.

There are fifty (50) states in the United States. We live in the

State
state of Oregon.

City
Each state has many cities. We live in the city of Tualatin.

Street
In each city, there are streets. They are named so we can find

Map
them on a map.

Address
Each house has an address with a number, the street name, the

name of the city and the state, and a special number that is

 Zip code
called a zip code

Telephone
Most people have a telephone so they can talk to people without

having to go to their house.

Phone number
Each telephone has its own phone number.

Each state is divided into areas and the areas each have an

Area Code
area code that you must dial with the phone number. If you

need to dial 1 before the area code.

Long distance
this would be a long distance telephone call.

An address tell where a person lives. This is my address:

Kate Atkins
10430 SW Meier Dr.
Tualatin, Oregon 97062

My name
My address number and street name
My city, state and zip code

This is my telephone number

(503) 692-8653

Area Code Phone number

What's your address? What's your telephone number?
Getting to Know You

Fill in the blanks and then practice with a partner.

1. What’s your name?
   It’s __________________________

2. Where are you from?
   I’m from __________________________

3. What country do you live in now?
   I live in __________________________

4. What state do you live in?
   I live in __________________________

5. What city do you live in?
   I live in __________________________

6. What’s your address?
   It’s __________________________

7. What’s your first name?
   It’s __________________________

8. What’s your last name?
   It’s __________________________

9. What’s your phone number?
   It’s __________________________

10. What’s your social security number?
    It’s __________________________

11. What’s your job?
    I’m a __________________________

12. Are you married?
    __________, I am. __________, I’m not.

13. Do you have children?
    __________, I do. __________, I don’t.

14. Do you like living in Oregon?
    __________, I do. __________, I don’t.
## Questions and Short Answers

<table>
<thead>
<tr>
<th>Present Tense</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes, I am.</td>
<td>No, I'm not.</td>
<td></td>
</tr>
<tr>
<td>Yes, you are.</td>
<td>No, you aren't.</td>
<td></td>
</tr>
<tr>
<td>Yes, he/she is.</td>
<td>No, he/she isn't.</td>
<td></td>
</tr>
<tr>
<td>Yes, we are.</td>
<td>No, we aren't.</td>
<td></td>
</tr>
<tr>
<td>Yes, you are.</td>
<td>No, you aren't.</td>
<td></td>
</tr>
<tr>
<td>Yes, they are.</td>
<td>No, they aren't.</td>
<td></td>
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</tbody>
</table>

### Exercises

Write the correct short answer.

1. Is she a doctor?
   
   Yes, ____________________________.

2. Are they from China?
   
   Yes, ____________________________.

3. Are they students?
   
   No, ____________________________.

4. Is she your sister?
   
   No, ____________________________.

5. Are you hungry?
   
   Yes, ____________________________.

---

### ASK A PARTNER

1. Are you married?
2. Is it cold today?
3. Are you from Mexico?
4. Are you happy today?
5. Is it raining outside?
Directions for the tutor: Before doing the interview, have your student draw a picture of his own neighborhood. Then during the interview the student can use his own picture to help answer the questions.

INTERVIEW
About Your Neighborhood

1. What is your name?

2. What is your address?

3. Where is your house (apartment)?

4. What do you like about your house (apartment)?

5. What don't you like about your house (apartment)?

6. How long have you lived in Oregon?

7. Tell me something interesting about your neighborhood.
Do you or Don't You?

- Practice asking and answering questions with a partner.
- For extra practice write your answers.

1. Do you go to bed before 11:00 p.m.?

2. Do you like rock music?

3. Do you exercise every day?

4. Do you like to have parties?

5. Do you watch TV 3 hours a day?

6. Do you talk a lot?

7. Do you work in the evenings?

8. Do you get up before 7:00 am?

9. Do you like to do housework?

10. Do you like cats?

11. Do you speak 3 languages?

12. Do you like to go shopping?
**Q & A Practice**

**EMPLOYMENT**

1. What does your father do?
   What is his job?
   What does your mother do?
   Did your father or your mother teach you any work skills?
   Examples: cooking, sewing, building houses, fixing a car, working on a farm

2. Did you work when you were a teenager?
   What work did you do?

3. How many different jobs have you had?

4. What is your favorite job?

5. Are you working now? Where? What are you doing?

6. Do you want a different job? Why?

**HEALTH**

1. What do you do when you have a headache?

2. What do you do when you have a stomachache?

3. What do you do when you have a sore throat?

4. What do you do when you have an earache?

5. What do you do when you have a toothache?

6. What do you do when you have a cold?

7. What do you do when you have a backache?

8. What do you do when you can’t sleep?

9. What do you do when you feel sad and depressed?

Suggestion: If you are working with a group cut the questions into strips, give each student in the group a strip, have students ask their questions and other students answer.
Q & A Practice

HOLIDAYS

1. Introduce the following vocabulary: holiday, celebrate, favorite traditional foods.

2. Discuss the following questions with your student (the answers can be about the US or their country’s holidays):
   - What country are you from?
   - What is your favorite holiday?
   - When is it?
   - Why do you celebrate this holiday?
   - Who are you usually with on this holiday?
   - What do you usually do? How do you celebrate?
   - Are there traditional foods for this day?
   - Tell me something that is interesting or unusual about this holiday.

CALENDARS

1. Review the days of the week and the months of the year.

2. Review the calendar words:

   - next week
   - last week
   - month
   - year
   - weekend
   - today
   - tomorrow
   - yesterday
   - next year
   - last year

3. Introduce and practice ordinal numbers. (First, second, third, fourth, fifth etc…)

4. Do this lesson with a current calendar to demonstrate the meanings of the words and to allow the student to practice the vocabulary and concepts.

5. Some example practice questions are:
   - What is the day before Monday?
   - What is the day after Monday?
   - What is the day before Friday?
   - What is the day after Friday?
   - How many days are there in a week?
   - How many weeks are there in a year?
   - What days make up the weekend?
# Daily Routine

## How to Play

Make two copies of the chart below.
Give one copy to your student. Keep one copy for yourself.
Have your student complete the information in the 'student' column.
Do the same on your sheet for the 'tutor' column.
Ask your student questions and complete the 'student' column on your sheet.
Have your student ask you questions to complete the 'tutor' column on their sheet.
Use this information to get to know each other better!

<table>
<thead>
<tr>
<th>?</th>
<th>tutor</th>
<th>student</th>
</tr>
</thead>
<tbody>
<tr>
<td>What time did you get up today?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>What time did you go to bed yesterday?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>What time did you eat breakfast today?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>What time did you eat lunch yesterday?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>When will you eat dinner tonight?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>What time did you come to school?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>When will you go on vacation?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. Does he have a fever?
   No, ____________________________________.
   He has ____________________________________.

2. Does he have a cold?
   No, ____________________________________.
   ________________________________________.

3. Do they have sore throats?
   No, ____________________________________.
   ________________________________________.

4. Does he have a broken arm?
   No, ____________________________________.
   ________________________________________.

5. Do you have a cold? ________, I ________________.

6. Do you have a fever? ________, I ________________.

7. Do you have a sore throat? ________, I ________________.
# Family Interview

## How to Play
Make two copies of the chart below.
Give one copy to your student and keep one for yourself.
Have your student complete the information in the 'student' column by answering the questions.
You should do the same for the 'tutor' column.
When you have both finished, ask your student the appropriate questions to complete the 'student' column on your sheet.
Reverse roles and have your student ask questions to complete their grid.
Use this information to get to know each other better!

<table>
<thead>
<tr>
<th>Family Information</th>
<th>Tutor</th>
<th>Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are you married?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Are you single?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>How many sons do you have?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>How many daughters do you have?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>How many sisters do you have?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>How many brothers do you have?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do you have an uncle?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do you have an aunt?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Did you ever meet your grandmother?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do you have any pets?</td>
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</tr>
</tbody>
</table>

*Interviewing*

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ADJECTIVES

• Rewrite each sentence
• Add an adjective. Use a different adjective in each sentence.

1. That is a building That is a __________ building.

2. I want a house ______________________

3. Janet is a singer ______________________

4. Charles is an actor ______________________

5. We saw a movie ______________________

6. I heard a song ______________________

7. They read a book ______________________

8. Maria has a sister ______________________

• Put the words in the correct order.
• Write each word on an index card. Ask the student to put the words in the correct order.

1. is / Jessica / good / a / actress ______________________

2. handsome / is / Robert ______________________

3. Oregon / place / rainy / a / is ______________________

4. I / man / old / a / and / tall / saw ______________________

5. is / Pedro / good / a / student
Exercise 2.2  Colors plus other words

Do this exercise as quickly as possible. You will read one color. Write something that is that color. Do NOT think about this a long time. Write the first thing that comes into your mind.

1. yellow

2. brown

3. tan

4. purple

5. black

6. red

7. orange

8. blue

9. green

10. silver

11. gold

12. white
Aliens?

How to Play
Make one copy of this page.
Cut out and mix up the cards below.
For repeated use, glue each card on a 3x5 index card.
Stack them in a pile face down on the table.

Have your student choose the top card. They should not show it to you.
Have your student describe the card in detail.
You must reproduce it as accurately as possible on a separate sheet of paper.
When your student has finished, compare the card with your drawing.
How similar are they?

After completing round one, switch roles.
Continue until all the cards have been used.
Feelings

- Point to each picture and model a sentence for the student.
  I am happy.  I am hungry.
  I am sad.    I am cold.
  I am tired.  I am hot.
  I am thirsty.  I am sick.

- Change the subject.
  He (You, She, He, We, They) is (are) happy.

- Change the tense.
  He (You, She, He, We, They) was (were, will be) happy.

- Point to the picture and ask the following questions. Have the student answer using a complete sentence.
  Are you happy?
  Are you tired?
  Is she thirsty? Etc.

Variations

- Have your student pantomime the feelings. In a group, have the other students guess which feeling is being expressed.

- Give antonyms for the feelings.
- Give synonyms for the feelings.
- Ask these or other similar questions:
  What makes you happy?
  Describe your happiest day.
  What do you do when you are sick/tired?
Do You Like It?

How to Play

Make one copy of this page.
Cut out the cards, mix them up, and stack them face down on the table.
Have your student turn over the top card.
They should read the card aloud and tell one thing they like and
one thing they dislike in the chosen category.
For example: 'fruits' - I like apples, but I don't like oranges.
Continue the conversation by asking a “why” question.
For example: Why don't you like oranges?
Now it is your turn.
Turn over the next card, read the category and give one like and one dislike.
When you are finished, put the card aside.
Continue until all the cards are gone.
Shopping

Mr. and Mrs. Wilson have two children. Every month Mrs. Wilson goes shopping at Fred Meyer to buy some clothes for the children.

Clothes are expensive so Mrs. Wilson buys clothes that are on sale. Mr. and Mrs. Wilson work very hard so she is careful with their money.

Today Mrs. Wilson buys four pairs of socks for her son because they are cheap. She buys a pair of pants that are on sale for her daughter. The shoes are too expensive to buy today. She will wait to buy shoes until next month.

Mrs. Wilson loves her children, but they are expensive!

1. How many children does Mrs. Wilson have?

2. How often does she shop for clothes?

3. Why is Mrs. Wilson careful with their money?

4. What does she buy today?

5. Why doesn't she buy shoes?

6. Where do you buy clothes?

7. Do you think that children are expensive?
My name is Julie. One summer, when I was a young girl, I visited my grandmother on her farm. She had a big farm with pigs and ducks. She grew corn and she had many fruit trees.

I helped my grandmother with many jobs on the farm. I fed the animals and picked the fruit. Sometimes I cooked dinner.

After we ate dinner, my grandmother and I sat outside and watched the sunset.

I was very happy on the farm. Sometimes I wish I was a young girl again on my grandmother’s farm.

1. What did Julie do on her grandmother’s farm?

2. Did you live on a farm or visit a farm in your country?

3. Did you visit your grandparents when you were a child?

Would you like to live on a farm or in a city now? Why?
The Parent-Teacher Conference

Anna and Pedro Martinez have three children. Their son Robert goes to school and is in the third grade. Last week the school had parent-teacher conferences. The mothers and fathers came to school to talk to the teachers.

Robert's teacher, Mrs. Johnson, told Anna and Pedro that Robert is a good student in the classroom and on the playground. The only problem is that he has some trouble with reading. Anna and Pedro asked Mrs. Johnson how they could help Robert to be a better reader.

Mrs. Johnson wants Robert to do more reading at home. She will give Robert some special homework. She hopes that Anna and Peter will read books with Robert. She wants to talk to Anna and Pedro again in a few weeks.

Anna and Pedro are helping Robert to be a better reader. Now he does his homework before he watches TV. Anna and Pedro take the children to the library and they read stories together with the children on the weekend. Next month they will to go school to talk to Mrs. Johnson about Robert again.

1. How many children are in the Martinez family?
2. What grade is Robert in?
3. What problem does Robert have in school?
4. Do you have children in school?
5. Do you talk to your childrens' teachers?
6. Do you go to the library?
7. Do you read books at home in your language?
8. Do you read books at home in English?
Talking to My Grandchildren

Questions to talk about
- Do you have children?
- Do you have grandchildren?
- What language do you use in your house?

Read the story
Talking to My Grandchildren

I love my grandchildren very much. I am learning English so I can talk to my grandchildren. But I also want them to understand a little Spanish. I think every language is useful!

Circle Yes or No
1. In my house, everyone speaks my language. Yes No
2. In my house everyone speaks English. Yes No
3. In my house, some people speak English and some people speak my language. Yes No
4. I want my family to speak only English. Yes No
5. I want to know more English. Yes No
6. I want my children to know my language. Yes No
7. It is good to speak only English. Yes No
8. It is good to know two languages. Yes No
THE WALLET

A man is at a bus stop. He is going to get on a bus. He gets on the bus. His wallet falls out of his pocket. A woman walks to the bus stop. Her shoes are old. She sees the wallet on the sidewalk. She finds money and an ID in the wallet. She thinks about a coat or a dress she can buy with the money. She sees a shoe store across the street. She thinks about buying a new pair of shoes. She sees a police station. She thinks about what to do.

---

- Circle T for True or F for False

1. The woman sees the police station. T  F
2. The woman gets on the bus. T  F
3. The woman sees the man's wallet on the sidewalk. T  F
4. The woman wants a new pair of shoes. T  F
5. An ID is in the man's wallet. T  F
6. The woman goes to the police station. T  F
7. The woman buys a new dress. T  F
THE WALLET – Story Strips

A man is at a bus stop. He is going to get on a bus.

He gets on the bus. His wallet falls out of his pocket.

A woman walks to the bus stop. Her shoes are old.

She sees the wallet on the sidewalk.

She finds money and an ID in the wallet.

She thinks about a coat or a dress she can buy with the money.

She sees a shoe store across the street.

She thinks about buying a new pair of shoes.

She sees a police station.

She thinks about what to do.
<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
</tr>
</thead>
</table>

**Word List**

<table>
<thead>
<tr>
<th>address</th>
<th>age</th>
<th>apt</th>
<th>area code</th>
</tr>
</thead>
<tbody>
<tr>
<td>city</td>
<td>DOB</td>
<td>first</td>
<td>last</td>
</tr>
<tr>
<td>name</td>
<td>number</td>
<td>signature</td>
<td>social security</td>
</tr>
<tr>
<td>state</td>
<td>street</td>
<td>telephone</td>
<td>zip</td>
</tr>
</tbody>
</table>

Write each word three times.

1. address
2. age
3. apt
4. area code
5. city
6. DOB
7. first
8. last
9. name
10. number
11. signature
12. social security
13. state
14. street
15. telephone
16. zip
Missing Letters

1. a_d__r_e_s__
2. a__e
3. a_p__
4. a_e_a_c_d__
5. i_t_y
6. D_O__
7. f_i_s__
8. l_st
9. n_a__
10. n_u_b__r
11. s_i_g_a_u_r_e
12. s_c_i_a__s_e_c_u_r_i_y
13. s_a_t_e
14. s_r_e__t
15. t_e_e_h_o_e
16. z__p
<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
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<table>
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<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip code</th>
<th>Country</th>
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<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone Number</th>
<th>Social Security Number</th>
</tr>
</thead>
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<td></td>
</tr>
</tbody>
</table>
First Name __________________________ Last Name __________________________

Address ________________________________________________________________

______________________________________ City ______ State ______ Zip code ______

Telephone Number _____________ Social Security Number _____________

☐ My first name is __________________________.

☐ My last name is __________________________.

☐ My address is __________________________.

☐ My telephone number is __________________________.

☐ My zip code is __________________________.

☐ My social security number is __________________________.

☐ My city is __________________________.

☐ My state is __________________________.
Questions for Conversation

1. What is your first name? My first name is _______________________.
2. What is your last name? My last name is _______________________.
3. What is your address? My address is _______________________.
4. What is your zip code? My zip code is _______________________.
5. What is your telephone number? My telephone number is _______________________.

Conversation Matrix

<table>
<thead>
<tr>
<th></th>
<th>Student one</th>
<th>Student two</th>
</tr>
</thead>
<tbody>
<tr>
<td>First name</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last name</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zip code</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone number</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Raul Castro wants to apply for a job. He has the application. His address is 7036 Maple Street, Santa Monica, California, USA. His zip code is 90210. He’s 35 years old. His birth date is May 14, 1960. His telephone number is (503) 555-7639.

Job Application

Last name ________________ First name ________________
Address ____________________ City ____________ State ____________
Telephone ( ) ________________ Soc. Sec. No. ________________

Raul Castro's Social Security number is 560-45-2033. He's married. He has 4 children. He was a mechanic in Mexico for ten years. He wants full-time work.

Gender: Female ☐ Are you over 18 years old? Yes ☐ No ☐
Male ☐

Do you want full-time? ☐ part-time? ☐

What was your job? ____________________ How long at this job? ____________

Signature_________________________ Date: ____________
- Fill out this application in ink.
- Please print.
- Remember to sign your name.

## Job Application

<table>
<thead>
<tr>
<th>Last name</th>
<th>First name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Country</th>
<th>Telephone ( )</th>
<th>Soc. Sec. No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sex:  Female ☐  Male ☐

Are you over 18 years old?  Yes ☐  No ☐

Do you want full-time? ☐  part-time? ☐

What was your job? ________________ How long at this job? ____________

Signature _______________________  Date: ____________
A> Are you a new patient?
B> Yes, I am.
A> Please fill out this form.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address

__________________________________________

__________________________________________

City          State          Zip Code

Phone _______ Age _______ Birth date _______ _______ _______

Gender: Female □ Single □ Married □ Widowed □ Divorced □
    Male □
A. Can I help you?
B. Yes, I want this book.
A. Do you have a library card?
B. No, I don't.
A. Do you have ID?
B. Yes, I do.
A. OK! I can give you a card. Here it is.
Sign your name.

Library Card

Name
Address
Telephone Driver's lic. No.
Signature Parent's signature

Do you have a library card?

Do you go to the library?
Sentences

What is a sentence?
A sentence is a group of words that tells a complete idea. When you use a sentence, people know what you are talking or writing about. Every sentence begins with a capital letter.

What is a statement?
A statement tells about something. A statement has a period (.) at the end of it.

What is a question?
A question is a sentence that asks something. A question has a question mark (?) at the end of it.

Practice #1
- Look at each group of words. Does it tell a complete idea?
- If yes, circle YES. If not, circle NO.

1. Your boss. YES NO
2. Your boss called. YES NO
3. Win the game. YES NO
4. I win the game. YES NO
5. The prize is. YES NO
6. The prize is a new radio. YES NO

Practice #2
- Copy each sentence. (Do not change the order of the words!) If it is a statement, write a period at the end. If it is a question, write a question mark at the end.

1. Maria is climbing over a wall

2. What is she doing

3. She is taking a test

4. Can she pass the test

5. I think she will pass the test

Practice #3
- Write 3 statements and 3 questions of your own.
April 23, 2002

Dear Carol,

I am sorry I did not come to English class last week. I was very busy. My daughter was sick. My sister was visiting from Mexico, and I had many problems with my car.

I want to return to class next Monday. If I cannot come to class next week I will call you. Have a nice day,

Sincerely,

Maria Sanchez

Complete the note.

Dear ____________________

I ______________ I did not come to ____________ last week. I was very __________. My daughter was __________. My sister was ______________ and I had many problems with my __________.

I want to return to class next Monday. If I can not ______________ __________ next week I will call you. Have ______________ ________.

__________________
Work to Do

Here is your list for the landlord.

Repairs for Apartment 13

1. Fix the light
2.
3.
4.
5.
6.
7.
What's in Your Cart?

Shopping List

a gallon of milk
School Supply List

Read the Lincoln School supply list.

<table>
<thead>
<tr>
<th>SCHOOL SUPPLY LIST</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Kindergarten</strong></td>
</tr>
<tr>
<td>large crayons</td>
</tr>
<tr>
<td>2 large pencils</td>
</tr>
<tr>
<td>eraser</td>
</tr>
<tr>
<td>jar of paste</td>
</tr>
<tr>
<td>pencil case</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>4th–6th Grade</strong></td>
</tr>
<tr>
<td>2 black pens</td>
</tr>
<tr>
<td>2 regular pencils</td>
</tr>
<tr>
<td>eraser</td>
</tr>
<tr>
<td>bottle of glue</td>
</tr>
<tr>
<td>calculator</td>
</tr>
</tbody>
</table>

Pretend you have one child in kindergarten, one child in first grade, and one child in seventh grade. What do you need to buy? Make a shopping list.

**SHOPPING LIST**

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________