

2014 COMMUNITY GRANTS PROGRAM

REQUEST FOR PROPOSALS

Announcement: September 19, 2014

Application Deadline: 5 PM, November 10, 2014

The Portland Literacy Council (PLC) invites applications for our Community Grants program.

- These grants are available to Portland metro-area literacy programs that advance Adult Basic Education, GED preparation, or English-as-a-Second Language instruction.
- Grants support existing projects or programs, and may cover operational or program expenses.
- Grants are limited to \$500.
- Previous recipients are eligible to apply for the same or another program/project.
- To be eligible, organizations must provide proof of non-profit status.
- Agencies receiving grants must consent to be profiled in *LiteracyLinks*, PLC's monthly newsletter.
- The deadline for applications to be received is 5 PM, November 10, 2014.

A sample of recent community grants include:

- *Street Books*, a bicycle-powered mobile library that serves people who live out-of-doors in the city of Portland. Awarded \$500 to create a fund dedicated to Spanish-language texts, specifically to meet patron requests.
- *Neighborhood House Women's ESL Health Class*. Awarded \$500 to provide books for mothers to read to children during class with teacher support, and to take home to their families.
- *SOAR, Sponsors Organized to Assist Refugees*, a program of Ecumenical Ministries of Oregon. Awarded \$250 to help defray copying costs and purchase project supplies.

To apply: Submit a letter (email or hardcopy) describing, in 500 words or less, the literacy project for which funding is requested. Your letter should cover the following information:

- Name of the program or project and the name of the sponsoring organization
- Name and phone number of the person to contact if we have questions about the grant proposal
- Students served
- Project's goals
- How a community grant will advance the project mission

Be sure to include a copy of your organization's IRS 501(c)(3) tax exemption letter or other acceptable evidence of nonprofit status. Applications will not be considered without this documentation.

Contact: Cheryl Thoen, PLC Board of Directors

Email: grants@portlandliteracy.org **US Mail:** Community Grants Program
Portland Literacy Council
P.O. Box 2872
Portland, OR 97208

Portland Literacy Council (PLC) is a nonprofit organization founded in 1993. PLC is dedicated to promoting literacy programs throughout the Portland metro area. PLC efforts include developing volunteer tutor training programs, hosting an annual literacy tutor conference, publishing the *LiteracyLinks* newsletter, and sponsoring local literacy projects. Our mission is to assist, develop, and facilitate literacy programs throughout the Portland area. We are committed to helping provide the learning tools that are necessary to ensure that a basic education is available to everyone.